

NASPO ValuePoint
**PARTICIPATING ADDENDUM
AMENDMENT #1**



COOPERATIVE PURCHASING PROGRAM COMPUTER EQUIPMENT
Lead by the State of Minnesota

Master Agreement #: MNWNC-104

Contractor: **CIARA TECHNOLOGIES USA, INC.**

Participating Entity: **STATE OF MONTANA**

Master Agreement Terms and Conditions:

1. Scope: This addendum covers additional terms applicable to the Cooperative Purchasing Program Computer Equipment by the State of Minnesota, for use by Montana State agencies and approved Montana Cooperative Purchasing Organizations.
2. State of Montana Administrative Fee: The State of Montana assesses an Administrative Fee of one and one-half percent (1.50%) for all net sales (sales less credits and returns) made under this PA. The prices paid to Contractor must include the 1.5% Administrative Fee. The Contractor shall remit this Administrative Fee concurrent with the Required Usage Reporting described below. The Administrative Fee must be submitted by ACH along with email notification to the State of Montana Contracts Officer. This Administrative Fee is effective April 1, 2017.
3. Required Reporting: Contractor shall submit quarterly reports to the Contracts Officer (CO) assigned by the State to manage this contract. Contractor shall provide CO with an electronic usage report (Excel), which must list the following information at the minimum: purchasing entity; description of items purchased; date of purchase; contract price; and the extended price for each transaction. These reports are due no more than 30 days after the end of the quarter.

First Quarter:	July 1 through September 30
Second Quarter:	October 1 through December 31
Third Quarter:	January 1 through March 31
Fourth Quarter:	April 1 through June 30

4. Primary Contacts: The primary contact individuals for this Participating Addendum are as follows (or their named successors):

Contractor

Name:	Mark Bradley
Address:	10601 N. Frank Lloyd Wright Blvd, Ste. 100, Scottsdale, AZ 85259
Telephone:	866-787-0426
Fax:	
Email:	wscasales@ciaratech.com

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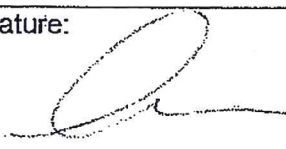


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Participating Entity

Name:	Steven Haynes
Address:	125 North Roberts Street, Room 165, Helena, MT 59620
Telephone:	406-444-2516
Fax:	406-444-2529
Email:	shaynes@mt.gov

IN WITNESS WHEREOF, the parties have executed this Addendum as of the date of execution by both parties below.

State of Montana: Department of Administration	Contractor: Ciara Technologies USA, Inc.
Signature: 	Signature: 
Name: Cheryl Grey	Name: Mike Marracino
Title: SFSD Administrator	Title: Sr. VP & GM
Date: 4/25/17	Date: 3/30/2017

***[Please email fully executed PDF copy of this document to
PA@naspovaluepoint.org
 to support documentation of participation and posting in appropriate data bases.]***